

Citizenserve Login Help

The online permitting portal site is: www.citizenserve.com/bradentonbeach

Make sure you are on the Bradenton Beach portal. The home page will have the City Seal in the upper left-hand. In the upper right-hand you will see the LOGIN link in small letters.

If you are new to the portal you can create a login user ID and password. *Existing license and permit information cannot be retrieved by creating a new user ID and PW.*

You may have a unique user ID or it may be your email address. You can reset your PW by clicking on I Forgot My Password on the login page. This will generate a temporary PW to the established email for your account.

Please note that we can help provide your current user ID by emailing us at kaiken@cityofbradentonbeach.com or wchabot@cityofbradentonbeach.com

Once you have logged in click on the **MY ACCOUNT** in the upper left-hand banner. You will find several options on this page.

My Pending Applications -pending permits or licenses.

View My Requests – Permits that have been issued or are under review.

Each [Permit Number in Blue](#) you click on will open the **View Permit** page allowing you to open the additional tabs for Documents, Inspection Results and view the Review notes. This is also where you can **Make A Payment** on a permit, upload documents and leave a message for that permit.

Manage your profile

Payments can also be made by clicking on the shopping cart in the upper right-hand banner.

Please email or call in your inspection requests by 2:00pm the previous business day.

PERMIT OFFICE PH: 941-778-1005 x210

Customer Service for Citizenserve assistance: 1-800-325-9818